

City of Erin  
Regular Board Meeting  
November 10, 2020

The City of Erin Board of Mayor and Alderman met in Regular Session on Tuesday, November 10, 2020 at 6:00 pm at the Erin City Hall. Those present included: Aldermen Paul Gooden, Betsy Ligon, Wesley Mitchum, Jackie Parchman, Cecil Baggett, Lisa Moore and Ted Carson. Others present included: Angela Neilson – Recorder, Chief Mark Moore, Pastor Justin Warren – Griffins Chapel Church, Officer Justus Perigo, Phillip Baggett, and Jackie Wyatt. Alderman Jennifer Warren, Attorney James Stevens and Liz Buttermore – Houston County Herald, attended by conference call.

Mayor Paul Bailey was present and presiding.

To remain in compliance with the requirements of the Executive Orders issued by the Governor of the State of Tennessee, all City of Erin meetings are conducted by electronic means to remain accessible to the public by providing real-time video access by the way of YouTube at: <https://www.youtube.com/channel/UCgc7k2alWItzs2MkuSDtG7w> or by searching YouTube for: City of Erin Tennessee.

Pastor Justin Warren, of Griffins Chapel Church gave the opening prayer.

Motion to approve the October minutes made by Gooden, second by Parchman. Roll call vote as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Communications:

- COVID update – Tennessee’s Unified Command to Focus on Rural Counties with COVID-19 Testing Event was held on November 7, 2020 at the drive-up location for the Houston County Health Department with the assistance of the local National Guard Unit.
- Pre-Bid Conference on the WWTP Project was held on October 29, 2020 at the Sewer Plant location. A good turnout of nine potential bidders were in attendance. And eight have picked up the bid packet from Goodwyn Mills and Cawood
  - The bid date for the WWTP has been postponed until November 17, 2020 at 1:00 pm
- The Sewer Line Relocation Project will open bids on November 17, 2020 at 2:00 pm
- At the December meeting, both bids tabs should be presented
- November 10, 2020, the City of Erin held the interim closing with Rural Development for the WWTP System Improvements Project. Debt Issue: Water & Sewer Revenue and Tax Bond Anticipation Notes (Interim Certificates of Indebtedness) with a face amount of \$2,128,000.00 with an interest rate of 1.75%.

- Mrs. Bettye McKinnon passed away on Friday, November 6, 2020. The service will be on Thursday, November 12, 2020. She was a wealth of knowledge and valued historian of Houston County. Mrs. Bettye will be greatly missed. The City of Erin expresses our deepest sympathies to the McKinnon Family.

### Committee Meetings

- Board of Zoning Appeals met on 10-26-2020. Minutes are enclosed in packet
- Public Hearings for Ordinance 626,627 and 628 were held just prior to this meeting. No comments, questions or concerns were voiced.

### Old Business

Motion to approve Ordinance 626 – Municipal Floodplain Zoning Ordinance – An ordinance adopted for the purpose of amending the City of Erin, Tennessee Municipal Zoning Ordinance Regulating Development within the corporate limits of Erin, Tennessee, to minimize danger to life and property due to flooding, and to maintain eligibility for participation in the National Flood Insurance Program – on second reading was made by Ligon, second by Gooden. Roll Call Vote as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Motion to approve Ordinance 627 - an ordinance to amend Title 8 of the City of Erin Municipal Code , Title 8, Chapter 1, Section 116, Inspection Fees to state the percentage of tax of the wholesale price of alcoholic beverages supplied by a wholesaler pursuant to allowed by Tennessee Code Annotated, 57-3-501, which is currently eight percent (8%) – on second reading was made by Gooden, second by Baggett. Roll Call Vote as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Motion to approve Ordinance 628 - Erin Police Department Section 3.01 Department Role and Authority, to establish guidelines and limitations concerning the appropriate and acceptable use of deadly and non-deadly force – on second reading made by Carson, second by Moore. Roll Call Vote as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Motion to approve on first reading Ordinance 629, an ordinance to amend title 8 of the Erin Municipal Code by establishing Liquor by the Drink Regulations that was approved by the voters of the City of Erin, Tennessee during the November 3, 2020 referendum election – made by Ligon, second by Gooden. Roll Call Vote as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. NO – Parchman. Motion carries.

- The City of Erin will hold a public hearing on Tuesday, December 1, 2020 at 5:45 concerning Ordinance 629

Motion to approve and award the bid for the Lagoon Cleaning at the Erin Water Plant to Whitaker Construction with a base bid of \$89,000.00 less the deductive alternative in the amount of \$1,900.00 for a total bid of \$88,050.00. While Whitaker Construction was not the lowest bid, the engineer and City of Erin officials felt it was in the best interest of the City of Erin to choose Whitaker Construction based on how the sludge will be spread at the Stewart Houston Industrial Park site. The method used by the lowest bidder tends to clump while the method the subcontractor Whitaker Construction will be using has been shown to be a proven method which was approved by the Stewart Houston Industrial Park in the past. The City of Erin cannot and will not jeopardize the use of the site at the Stewart Houston Industrial Park as this site is approved by TDEC. Motion made by Moore, second by Parchman. Roll call as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Motion to approve and award the bid for the 2020 Water System Improvements 200,000-gallon Clay Wright Standpipe Rehabilitation to the lowest of the nine bids received – Huffman Tank & Tower of Albany, KY – with a base bid amount of \$125,500.00 – all work bid, no deductive alternative made by Gooden, second by Warren. Roll call as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

Motion to approve the TVA Landfill Old Scott Roadway Improvements Revised cost estimate for a Total Estimated Project Cost in the amount of \$1,26,027.20 - for fencing/gate replacement and easement costs made by Gooden, second by Parchman. Roll call as follows: YES – Mitchum, Moore, Ligon, Baggett, Parchman, Warren, Gooden, Carson. Motion carries.

#### Police Report

Chief Mark Moore presented the Police Report for the month of October as follows:

- Total calls answered 211
- Citations 61
- Arrests 27
- Accidents 3 (none with injuries)
- Officer Josh McDonald is presently attending the Police Academy
- The Police Department was out and about for Trunk or Treat on October 31 – reported no incidents

#### Fire Report

Mayor Bailey gave the Fire Report provided by Chief Danny Warren as follows:

- The Department responded to 4 accidents, 2 residential structure fires, and 2 EMS calls.
- Training for the month was advanced motor vehicle extrication. Each firefighter completed 16 hours of training in this topic. Two firefighters traveled to Hardin County for the Tennessee River Training Weekend. They attended Engine Company from the Banks Water Rescue Class and Doing More with Less Engine and Ladder Company Operations Class.

- Firefighters participated in the Trunk or Treat Event and were provided fire prevention education materials to the patrons of the event.

Mayor Bailey expressed his appreciation to the City of Erin Employees, the Maintenance, fire, police and office staff for the continued dedication to the City of Erin.

Motion to adjourn made by Parchman, second by Ligon. All said YES.

Approved: \_\_\_\_\_

Mayor Paul Bailey

Attest: \_\_\_\_\_

Recorder Angela Neilson