

City of Erin
Beer Board Meeting
Regular Board Meeting
April 7 2020

The City of Erin met in session on Tuesday, April 7, 2020 at 6:00 pm at the Erin City Hall. This meeting was comprised of some participants attending by electronic means and others in person. The in person gathering was limited to ten (10) persons or less per Executive Order 22 and 23, which *directed Tennesseans to stay home unless engaging in essential activities to limit their exposure to and the spread of COVID 19* and by electronic means per a memorandum dated March 20, 2020 from the Office of the Tennessee Comptroller of the Treasury, which reads in part:

Public Meetings by Electronic Means

On March 20, 2020, Governor Bill Lee signed Executive Order No. 16 (“the Order”), which suspends the requirements of the Tennessee Open Meetings Act (“TOMA”) to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 pandemic.

The Order applies to any state, county, or municipal governing body or any other public body that may be subject to the requirements of TOMA. It allows members of the governing body to participate and vote in public meetings without being physically present to protect public health, safety, and welfare and prevent the spread of COVID-19. This is a temporary measure that expires on May 18, 2020, unless further action is taken by the Governor.

A video of The City of Erin meetings will be posted to YouTube under the *City of Erin Tennessee* page. In addition to the City of Erin web page *erintn.org*, the City of Erin has also developed a Facebook page – *City of Erin, Tennessee*. City of Erin information will be posted publicly to these sites.

Those present for the City of Erin Beer Board and Regular Board Meeting were as follows: By teleconference –Aldermen Jennifer Warren, Alderman Lisa Bass, Alderman Ted Carson, Liz Buttermore of the Houston County Herald, William Ball representing Tri Star Energy, LLC., Jim Stevens Attorney for the City of Erin and Fire Chief Danny Warren. Attending in person were: Alderman Cecil Baggett, Alderman Paul Gooden, Alderman Jackie Parchman, Alderman Jackie Smith, Alderman Lisa Moore, Angela Neilson Recorder, Police Chief Mark Moore, Jackie Wyatt Chief Water Plant Operator, and Michael Wolfe Pastor of Truth Tabernacle.

Mayor Bailey was present and presiding.

Mayor Bailey gave a brief summary concerning compliance with the Open Records Policy, this meeting will be broadcast on YouTube. Mayor Bailey also appreciated any steps people are taking during these difficult times. We as a community need to remain proactive and positive from six feet away and continue to practice good hygiene. Stay cautious but do not panic. Spending time apart will bring the City of Erin together, and possibly save a life.

Pastor Wolfe gave the opening prayer from the doorway of the conference room.

Beer Board

Beer Board Meeting was opened by Mayor Bailey. Mr. William Ball was present by electronic means for questions or comments. The business of the Beer Board consisted of one application received by the City Recorder. The request for a beer permit was made by Tri Star Energy, LLC. For the location of 3551 W. Main St. (the Sudden Service Building formally known as the “Quick Stop”), property ID 019M G 00802.000, zoned C-2.

- Application was complete
- Appropriate fees have been paid
- Chief Mark Moore conducted the background check as requested and did not find any record. Chief Moore saw no reason to deny.
- Agneta Gren Crawford will be the on-site manager of the business.

MOTION: to bring the application for Tri Star Energy, LLC. to the full Board for approval was made by Gooden, second by Warren. Roll Call Vote as follows: YES – Smith, Moore, Bass, Baggett, Parchman, Warren, Gooden, Carson. Zero NO votes were given. Eight (8) yes votes received, MOTION CARRIES.

MOTION: to approve the March minutes made by Gooden, second by Warren. Roll Call Vote as follows: YES – Smith, Moore, Bass, Baggett, Parchman, Warren, Gooden, Carson. Zero NO votes were given. Eight (8) yes votes received, MOTION CARRIES.

Communications from the Mayor

Mayor Bailey reiterated the meeting is conducted in person and by teleconference due to the COVID 19 pandemic. “You are encouraged to do as much as you can to be proactive. Keep in mind the media sources from where you get information. Do not spread rumors – state facts – Facebook is not the best source of accurate information,” said Mayor Bailey.

Mayor Bailey listed the enclosures included with the agendas:

- Pertaining to COVID 19: City of Erin Statements, City of Erin procedural changes, Executive Order 22, TDEC’s Bureau of Environment Guidance, CISA Memorandum on Identification of Essential Critical Infrastructure
- Water Quality Report for 2019

The Budget committee members are: Alderman Parchman, Alderman Baggett, Alderman Moore, and Alderman Gooden. The dates are set for the budget meetings in April:

- April 14th at 5:00 pm
- April 21st at 5:00 pm
- All are welcome and are encouraged to attend

Old Business: N/A

New Business:

MOTION to approve the issuance of a Beer Permit to the applicant Tri Star Energy, LLC for the location of 3551 West Main Street, Erin, TN (former Sudden Service and known previously as the “Quick Stop”) as recommended by the Beer Board at the beginning of tonight’s meeting made by Gooden, second by Parchman. Roll call vote as follows: YES - Smith, Moore, Bass, Baggett, Parchman, Warren, Gooden, Carson. Zero NO votes were given. Eight (8) yes votes received, MOTION CARRIES.

Police Report

Chief Moore was present and reported for the month of March:

- A total of 231 calls answered
- Four (4) accidents without injuries

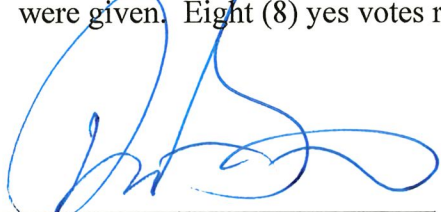
Fire Report

Chief Warren provided a written report as he was present by phone:

- Responded to 2 alarms, 1 illegal burn, 1 landing zone, and 1 medical assist
- Assisted HCCH with constructing a quarantine area at the hospital
- Assisted Hillcrest Clinic with a COVID 19 testing area
- Procedures have been amended when dealing with possible COVID 19 incident (exposure)
- Six firefighters are currently completing their State FF1 class, which is being held in-house with full CDC guidelines being followed

Mayor Bailey said “Thank You” to all of the City employees. The Fire, Police, Water Utilities and the Sewer Utility – all of these departments have important tasks every day. (The City of Erin Departments are critical infrastructure as defined by CISA – Department of Homeland Security definition)

MOTION to adjourn made by Moore, second by Smith. Roll call vote as follows: YES - Smith, Moore, Bass, Baggett, Parchman, Warren, Gooden, Carson. Zero NO votes were given. Eight (8) yes votes received, MOTION CARRIES.

Approve: 
Paul Bailey, Mayor

Attest: 
Angela Neilson, Recorder