

City of Erin  
Beer Board and  
Regular Board Meeting  
Tuesday, March 3, 2020

The City of Erin Board of Mayor and Alderman met in Beer Board session along with Regular session on Tuesday, March 3, 2020 at 6:00 pm at the Erin City Hall. Those present included: Aldermen Cecil Baggett, Lisa Bass, Lisa Moore, Jackie Smith, Jackie Parchman, Jennifer Warren, Paul Gooden and Ted Carson. Others present included: Jimmy Highers – GMC, Chief Mark Moore, Officer Justice Perigo, Liz Buttermore – Houston County Herald, Angela Neilson – City Recorder and Mr. James Stevens – City Attorney, Officer Logan Irish, Officer Joshua MacDonald, Officer Rick Gordon II, Officer Robbie MacDonald – Stewart County, Jacob MacDonald, Leah Baggett, Laura Gordon, Pat Gordon, Don Gordon, Donnette Stanley, Jason Schmidt, Albert Mitchum, Wesley Mitchum, and others with names not legible on the sign in sheet.

Pastor Scott Arnold from the Arlington Street First Assembly of God gave the opening prayer.

**Beer Board Meeting** as per Charter when business is to be discussed opened by Mayor Paul Bailey.

Beer Board business consisted of one application being received by the City Recorder:

- 1) The Houston County Fair Board for a Special Event permit, not more than 48 hours, for the location to be determined by the City of Erin Board of either the parking lot behind City Hall at 85 E. Front Street or the parking lot beside Price Florist at 19 E. Market Street. This permit would be for March 21, 2020 – Irish Day in Downtown.
- 2) Chief Moore reported that the applicant had submitted an application within a timely manner and have paid the appropriate fees. Back ground check was waived as a back ground check was previously ran within the last 30 days for the approved beer permit for the location at Purdue Fair Grounds. Chief Moore did not find any reason to prevent the approval of this second application.
- 3) The use of City property for the sale of beer was first discussed at the Executive Committee Meeting on January 16, 2020.
- 4) The City property location was discussed with MTAS by Mayor Bailey. It was determined that the use of City property is a decision to be approved or disapproved by the Board of Mayor and Alderman. The location of the site for the Special permit is listed on each application.
- 5) Discussion followed:
  - a. Adequate staff must be present to man said Beer tent
  - b. Beer sales shall not be in the Square
  - c. Beer must be served and contained to inside designated areas
  - d. Open containers are not allowed outside designated areas
  - e. All sites are to be approved the City of Erin Board of Mayor and Alderman
  - f. All beer sales must follow State of Tennessee Law
  - g. All permit holders are responsible for their space, including trash removal.
- 6) Jason Schmidt, Representative of the Fair Board attended the Work Session on Thursday, February 27, 2020 and stated the Ajax Beer Company he is using preferred to be in the back-parking lot of City Hall, beside the Irish Fire Fighters Benevolent Association beer garden who is using the

Budweiser Beer Company. Mr. Schmidt also stated that the Ajax Company would possibly be bringing a 40-foot tractor trailer to use to disburse the beer from.

- 7) Alderman Lisa Bass asked Mr. Schmidt at this meeting where he wanted the location to be, and he stated beside Price Florist on E. Market Street.
- 8) The parking lot area on E. Market Street has been measured and the distance from the back curb is 194 feet from the Erin Methodist Church. Members from the community have complained that this parking lot is really in the Square and will be more prominent. Downtown is crowded with families with small children. Leah Baggett was concerned about the parking of vendors with disabilities that park in that lot, even though it is not a legal handicap parking lot. Safety issues were discussed concerning people crossing back and forth on Main Street before, during and after the parade. Chief Moore had addressed his concerns if an issue did arise, the authorities would have a more difficult time accessing the E. Market Street location – the area behind City Hall has access and is not blocked due to emergency personnel already using this area.
- 9) Motion by Lisa Bass, second by Jackie Parchman to recommend to the full Board of Mayor and Alderman that the Houston County Fair Board be issued a second Special Occasion Beer Permit to be used on Irish Day in the City owned parking lot beside Price Florist on E. Market Street, thus separating the two beer gardens. All said Yes, except for Alderman Warren who abstained from voting.

### **Regular Board Meeting Business**

**Motion** to approve the February minutes made by Warren, second by Gooden. All said Yes. Motion carries.

### **Communications:**

#### **Audit ending June 30, 2019**

- The Audit Report ending June 30,2019 was given to each Board member. The Auditor for the City is John Poole, CPA. Objective of the audit is to 1) make sure the City provides to the State of Tennessee what is required 2) Make sure monies the City should be receiving are being deposited and recorded correctly by policy guidelines 3) the City employees are doing what is required 4) Monies that are allowed to be spent are spent on City business and 5) grant guidelines are being followed.
- Mr. Poole felt the employees did a good job and he did not find any instance of concern. And stated as such.
- The State of Tennessee requires different sets of money. Each fund has rules and guidelines specific to that fund.
- The Water / Sewer fund is expected to show a profit each year and this year had a surplus, but that figure included capital contributions (grant monies) received. 2020/2021 budget will have to be mindful of this.

- The general fund showed a loss, but that included the debt service amount of \$150,000 was paid in full, which was a smart decision according to Mr. Poole; City purchased a Fire Truck for \$151,000. A loan / grant from Rural Development for said fire truck will be carried over into the 2020/2021 year for receipting. Also \$156,000 were spent on Street improvements.
- The State is not concerned about the general fund. The general fund currently has no debt.
- The City has cash available but guidelines are in place for what that is used for.
- Water debt is \$2.1 million. Sewer debt is \$68,000. We are above average for a City our size. Debt is not significant. The Water/Sewer fund is really in “pretty good shape”.

## **New Business**

### **Swearing in of New Officers**

- Officers Donald Richard Gordon II and Joshua MacDonald were sworn in by City Recorder Angela Neilson as the new officers for the City of Erin. Thomas Cunningham was sworn in as a Reserve for the City of Erin, who will be riding along with officers on duty.
- Alderman Jackie Parchman spoke up to thank Officer Gordon for his assistance with Mr. Donald Cooksey. Mayor Bailey stated his appreciation to Officer Gordon for all of the years as a Reserve to the City of Erin.
- Mayor Bailey welcomed both officers to the City family.

**Motion** to approve the actions of the Beer Board meeting held at the beginning of this meeting, allowing The Houston County Fair Board to be issued a second Special Occasion Beer Permit, for Irish Day March 21, 2020, and to use said beer permit for a beer garden set up on the City of Erin parking lot located beside Price Florist on E. Market Street made by Lisa Bass, second by Jackie Parchman. All said Yes, except for Alderman Jennifer Warren who abstained from voting. Motion carries.

**Motion** to approve the request of an easement to cross City of Erin property Map 020P B 016.00 on College Street - for access to an adjoining property currently owned by Otis Kelly Map 020P B 023.00, with all cost associated being paid by Otis Kelly made by Jennifer Warren, second by Lisa Moore. All said Yes. Motion carries.

**Motion** to approve Resolution 03012020 accepting the Houston County Hazard Mitigation Plan which is intended to provide a strategy for developing actions that help reduce long-term risk to people and property from natural hazard events in Houston County made by Paul Gooden, second by Jackie Smith. All said Yes. Motion carries. A copy of the Houston County Hazard Mitigation Plan is filed in the office of the City Recorder and is also in the office of the Houston County EMA Director, the City of Tennessee Ridge, Houston County Mayor and the Houston County Director of Schools.

### **Police Report**

- Presented by Chief Moore – total calls answered for the month of February was 260. Three accidents – non with injuries.

**Fire Report**

- Presented by Mayor Bailey – responded to 7 incidents for the month of February.
- Cpt. DeMersman, Firefighter Lair, and Probationary Firefighters Lewis and Eppes attended the annual light and fight at Fort Campbell. This training event allows firefighters to sharpen multiple skills under live fire.

**Motion** to adjourn made by Lisa Moore, second by Jackie Parchman. All said Yes. Motion carries.

Approved: \_\_\_\_\_

Mayor Paul Bailey

Attest: \_\_\_\_\_

Angela Neilson

Angela Neilson, Recorder